

Minutes

Project Management and Oversight Subcommittee

March 18, 2020 | 8-10:00 a.m. Eastern

Dial-in: 1-415-655-0002 | Access Code: 736 833 505 | Meeting Password: 031820

Introduction and Chair's Remarks

Chair C. Yeung called the meeting to order at 8:00 a.m. Eastern. The meeting was announced via the PMOS email distribution list on March 9, 2020, as well as, being publicly posted on the www.nerc.com website. The chair provided the subcommittee with opening remarks and welcomed members and guests.¹ The secretary held roll call for members and identified other attendees that were in attendance. Those in attendance included a quorum of voting members, (i.e. ten of ten).

NERC Antitrust Compliance Guidelines, Public Announcement, and Participant Conduct Policy

NERC Antitrust Compliance Guidelines and Public Announcement were presented and reviewed by the secretary. The secretary noted the full antitrust guidelines and public announcement were provided in the agenda package to each member via email and posted on the PMOS webpage. There were no questions.

Agenda Items

1. Review of Agenda

Chair Yeung reviewed the agenda with members and attendees.

2. Consent Agenda

The January 29, 2020 Meeting Minutes were reviewed, motioned by Q. Morrison, seconded by K. Rosener, and approved by unanimous consent.

3. Project Tracking Spreadsheet (PTS) and Project Review

- a. **2015-09** – Establish and Communicate System Operating Limits (SOL) – K. Lanehome reported the following:
 - i. **Phase I (2015-09)** – The SDT has been meeting remotely over the last month to complete updates to FAC-011, FAC-014, TOP-001 and IRO-008. An update is being provided to the Standards Committee as agenda item 4. Next Steps: Edits are currently in QR, with a formal posting planned for April 23. Schedule: The project tracking spreadsheet has been updated to show a final ballot is planned for July 31, with the goal of going to the August BOT meeting.

¹The PMOS is composed of industry stakeholders where the chair or vice chair must be a member of the Standards Committee (SC) and the SC leadership are non-voting members of the PMOS.

- b. **2016-02** – Modifications to Critical Infrastructure Protection (CIP) Standards – K. Lanehome reported the following:
 - i. **(2016-02c)** CIP-002-5.1a: This passed the previous formal ballot, but has been on hold due to Texas RE having concerns that edits to Attachment 1 Criteria 2.12 would reduce impact rating of some Control Centers in their footprint from Medium to Low, which may result in risk to reliability. NERC has completed a risk analysis and determined there is not an issue. Next Steps: The region is in the process of verifying NERC’s analysis. Schedule: Assuming the region agrees, we should have a final ballot in April, and following passage this project will be complete.
 - ii. **(2016-02d)** Version 5 TAG, Cyber Asset and BES Cyber Asset (BCA) definitions, Network and Externally Accessible Devices (ESP, ERC, and IRA), Virtualization, and CIP Exceptional Circumstances: The team met in San Antonio Feb 25-27, and continued with edits to CIP-005, 007 and 010, as well as, the Implementation Guidance. Next Steps: Postings are still delayed while awaiting completion of work by the BCSI and Supply Chain CIP teams. The focus at this time is industry outreach. A few webinars are being planned over the next few months, as well as, an in-person industry workshop at the Atlanta NERC office on April 1. The next in-person meeting is scheduled for March 31-April 2. In-person meeting may not happen with the current travel restrictions companies have issued. Schedule: To be determined based on how quickly the other CIP SDTs can complete their projects. Assuming those projects are finished by summer of 2020, the team is hoping for the first formal posting in July 2020.
- c. **2017-01** – Modifications to BAL-003-1.1 – L. Lynch reported the following:
 - i. **Phase II (2017-01b)**: On March 12, 2020, the SDT had a six-hour conference call. The SDT had planned to meet for three days at Duke Energy’s offices, but the in-person SDT meeting was changed to a one-day WebEx meeting because of the travel bans associated with the coronavirus. Next Steps: The SDT is working on a white paper/technical justification document to provide additional insight to industry and help form next steps for potential changes to the Standard. Issue: Due to the changing work environments as a result of COVID-19, the SDT is taking the opportunity to develop and draft a white paper/technical justification document. The SDT will look at revising the project timeline for Phase II to align it with the changing environment. Schedule: The SDT has scheduled a weekly WebEx working call that will be conducted from 1:00 to 3:00 PM Eastern-time every Thursday through April, to develop and draft the white paper/technical justification document for posting and industry comment.
- d. **2017-07** – Standards Alignment with Registration – M. Brytowski reported that the standard was approved by the Board during the February meeting.
- e. **2018-04** – Modifications to PRC-024-2 – L. Lynch reported that the standard was approved by the Board during the February meeting.
- f. **2019-01** – Modifications to TPL-007-3 – M. Brytowski reported that the standard was approved by the Board during the February meeting.

- g. **2019-02** – BES Cyber System Information Access Management – L. Harkness reported that the SDT met on February 25-27, and March 10, to respond to industry comments, (revisions to CIP-004 and CIP-011). Draft revisions will be made to prepare for 45-day comment period and additional ballot. The project is scheduled to post the week of May 4, 2020. Project 2019-02 is schedule for BOT adoption in August. Details on the revision include: Restore all BCSI-access-control-related requirements, (and “Medium w/ ERC” applicability) in CIP-004-7 under a single requirement (R6); clarify the intent of the BCSI vendor risk assessment as a security and technical control method related to the vendor’s services and not the vendor; broaden the key management requirement to “electronic technical mechanisms to prevent the unauthorized logical access to BES Cyber System Information”; remove PCA as applicable for CIP-011-3, R1 and R2; and, other clarifying updates.
- h. **2019-03** – Cyber Security Supply Chain Risk – M. Bussey reported that on February 20 & March 16, 2020, the SDT hosted a WebEx meeting to discuss the Technical Rationale and Implementation Guidance documents, and the subgroups progress. Initial balloting was posted January 20, 2020 for 45-days and will end on March 11, 2020. Next: Each subgroup is tasked with having a draft document completed for a group review before the next team meeting that is scheduled for the end of March by WebEx. These documents should be completed before for the 2nd posting. In addition, the SDT on March 16, 2020 divided the initial balloting comments amongst the team members to respond to industry comments. A SDT member has resigned, so now it will require five SDT members to make quorum. Schedule: The next meeting in March 24-26, via a conference call due to the Coronavirus.
- i. **2019-04** – Modifications to PRC-005-6 – M. Pratt reported that the SAR Drafting Team had a team call on February 12 to address industry comments and refine the scope of the SAR. The SAR DT call scheduled for March 20 will be used to finalize the SAR and documents necessary for a 30-day formal comment posting period beginning during the last week in March. The baseline schedule will be developed during the call.
- j. **2019-05** – Modifications to PER-003-2 – C. Bellville reported that the Project 2019-05 drafting team met on January 14-15 to revise PER-003. The proposed standard revisions completed QR, and were sent to the Standards Committee for approval during its February meeting. The SC approved, and an initial comment and ballot posting is expected mid-March.
- k. **2019-06** – Cold Weather – Q. Morrison reported that the SAR was posted for a 30-day comment period from February – March 19. A Cold Weather webinar was conducted on February 27 by the Chair and Vice Chair, (the slides and recordings have been posted). The next SAR DT meeting is from March 24-26. The next steps are to review the comments received, modify the SAR, if necessary, determine next steps, (reposting or not), and adjust the project schedule accordingly.
- l. **2020-01** – Modifications to MOD-032-1 – The team will review the list of liaisons and L. Lynch will be the lead, Q. Morrison will be the backup liaison.

4. Action Items

The secretary updated the PMOS action log.

5. Adjournment

Chair Yeung adjourned the meeting at 9:00 a.m. Eastern by consent.

6. Attendees

PMOS Attendees		
Members	Attended	Absent
Charles Yeung (PMOS Chair)	X	
Michael Brytowski (PMOS Vice-chair)	X	
Colby Bellville	X	
Ken Lanehome	X	
Kirk Rosener	X	
Quinn Morrison	X	
Masuncha Bussey	X	
Mark Pratt	X	
Linda Lynch	X	
Ash Mayfield	X	
Amy Casuscelli (non-voting member)	X	
Observers		
Guy Zito (NPCC)	X	
Rui Da Shu (NPCC)	X	
Kent Feliks (AEP)	X	
Rachel Coyne (TRE)	X	
Karie Barczak (DTE)	X	
Holden Mann (RTO Insider)	X	
NERC		
Tom Coleman	X	
Elsa Prince (Secretary)	X	
Katrina Blackley	X	
Latrice Harkness	X	
Soo Jin Kim	X	
Marisa Hecht	X	

*Background materials included.